

Revitalize Your Management Skills = Revitalize Your Team

Are you getting the results you want from your people? Do you find managing to be stressful, time-consuming and/or sometimes frustrating? Are you missing vital management skill-sets? If so, it's time to revitalize!

In this three-part revitalize series, you will learn how to be a more effective manager and engage yourself and your team for better results. Great managers build on their team's strengths, address gaps and coach to success. Learn the tools and strategies to help improve how you manage, lead and coach your team. Between each session, you'll have access to personalized coaching from our leadership expert to help with hands-on issues.

OBJECTIVES

At the conclusion of this series, participants should be able to:

- | Set and manage realistic goals for themselves and their teams
- | Implement a management process which includes goals, agreements, follow-up and coaching
- | Manage the trifecta skills: manager, leader and coach
- | Learn three different coaching processes to use in day to day management
- | Deal directly with difficult people, situations and feedback
- | Continually improve their own skills as a manager, leader and coach

ATTENDEE PROFILE

New managers or those considering management positions
Managers who want to increase results for themselves and their teams
Managers or leaders who want to improve their own effectiveness

SPEAKER



DONNA FLYNN, President and Featured Coach, is founder and owner of SkillsMastery Group, Inc. and has spent her entire career in the business of people. Her company works with executives, and companies, helping them create a real purpose for their work, tap into their human talent and potential, and create a fun engaged, accountable team of people that consistently drive high-performance and results. She does this through creating atmospheres of openness, feedback, true accountability among

members and 'getting real' about what goes on within the team, organization and its leadership. Donna is an expert on leadership and has spoken at national and international conferences, radio shows and publications. She is a graduate of Northwestern University, a certified executive coach and a leadership and strategic advisor to executives and corporations.



WEBINAR SCHEDULE

Wednesday, September 5, 2018

Tuesday, September 25, 2018

Thursday, October 18, 2018

Program: 10:00 a.m. to 11:00 a.m.

**PERSONAL COACHING
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Revitalize Your Management Skills = Revitalize Your Team WEBINAR

Program 10:00 a.m. - 11:00 a.m.

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- Nonmember \$499 **THREE SESSION + IN-BETWEEN COACHING SESSIONS**

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A refund less \$75 processing fee will be furnished if cancelling within five business days of the program. No refunds will be honored less than 24 hours prior to start of the program. Substitutions are permissible.

Tax Deduction

All expenses including fees, travel, meals and lodging intended to maintain and improve professional skills are tax deductible subject to the Internal Revenue Code.

Satisfaction is Guaranteed

If you are not satisfied that the program was delivered as advertised, IBA will give you credit toward another comparably priced program. The IBA should be notified of such requests in writing within seven days following the program.

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